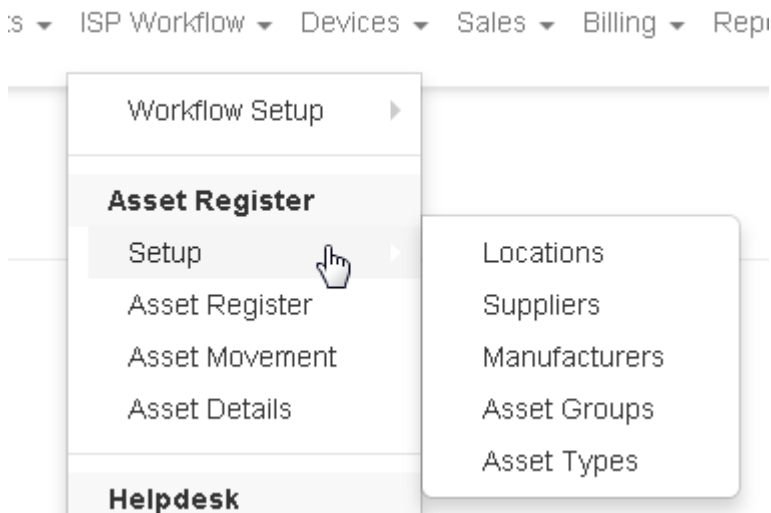


## How to configure the HeroTill asset register module

1. [Setup](#)
  - [Locations](#)
  - [Suppliers](#)
  - [Manufactures](#)
  - [Asset Groups](#)
  - [Asset Types](#)
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## Setup

Locations, Suppliers, Manufactures, Asset Groups, Asset Groups and Asset Types need to be configured before assets can be added.

## Locations

This is a list of all the locations for: stock, customers, installations, highsites and any other locations you would like to add.

## Locations

Show  Rows

Search:

Customer	Location Name	Location Comments	Location Address	Num Assets	
Internal Use	21st Str Mosselbay		21st Street, Mosselbay		<input type="button" value="Edit"/> <input type="button" value="Delete"/>
Internal Use	29 Oaklands		29 Oaklands Fancourt	1	<input type="button" value="Edit"/> <input type="button" value="Delete"/>
Internal Use	72 on York	72 on York	72 on York str, George		<input type="button" value="Edit"/> <input type="button" value="Delete"/>

## Add Location

This is where you can add new locations. Note that Google Maps can be used to pin-point the exact location with coordinates.





**Add a new Location** ×

**Location Name**

Location Name

**Customer Location**

☐ No

**Location Comments**


Location Comments

**Location Address**

Show on Map

Location Address

**Map Location**



Google Map data ©2016 Terms of Use

Drag the marker to mark the exact location on the map.

**GPS Position**

0,0

Cancel

Add Location

## Suppliers

This is a list of all the suppliers that you currently have.

## Suppliers

Normal [+ Add Supplier](#) [Refresh](#)

Show 10 Rows

Search:

[Copy Columns Clipboard](#) [Export Columns CSV](#) [Export Columns Excel](#) [Show / Hide Columns](#)

Name	Website	Address	Contact Details	Num Assets	
Scoop	<a href="http://www.scoopdistribution.co.za">http://www.scoopdistribution.co.za</a>	Unit 18 & 19 Drill Park, 3 Drill Avenue, Montague Gardens, Cape Town	Cape Town: 021-555-4740, Johannesburg: 011-312-9414	1185	<a href="#">Edit</a> <a href="#">Delete</a>
Miro	<a href="http://www.miro.co.za/">http://www.miro.co.za/</a>	Unit 14 Frazzitta Business Park, Cnr Koeberg Road & Freedom Way, Milnerton, Cape Town	Gauteng: 012 657 0960, Cape Town: 021 555 3207	1476	<a href="#">Edit</a> <a href="#">Delete</a>
Builders Warehouse	<a href="http://www.builders.co.za/">http://www.builders.co.za/</a>	Shop 1 Eden Lifestyle Centre, Cnr N2 and Knysna Rd, George	0860 284 533		<a href="#">Edit</a> <a href="#">Delete</a>
Uniterm	<a href="http://www.dbg.co.za/">http://www.dbg.co.za/</a>	Unit H5, Centurion Business Park, Bosmansdam Road, Milnerton	Tel: +27 (0)21 552 6701, Fax: +27 (0)86 694 8312	7	<a href="#">Edit</a> <a href="#">Delete</a>

## Add Suppliers







## Add a new Supplier

**Supplier Name**

Supplier Name

**Website**

Supplier Website

**Account Number**

Account Number

**Warranty Period****Address**

Supplier Address

**Contact Details**

Supplier Contact Details

**Comments**

Supplier Comments

Cancel

Add Supplier

## Manufacturers

## Manufacturers

Normal ▼

+ Add Manufacturer

Refresh

Show 10 ▼ Rows

Search: Copy Columns  
ClipboardExport Columns  
CSVExport Columns  
ExcelShow / Hide  
Columns

Name	Comments	Num Assets	
Ubiquiti		1727	 
Tenda	Tenda	402	 
Mikrotik		365	 

## Add Manufactures

## Add a new Manufacturer

**Manufacturer  
Name**

Group Name

**Manufacturer  
Comments**

Group Comments

Cancel

Add Manufacturer

## Asset Groups

## Asset Groups

Normal









+ Add Group

Refresh

Show 10 Rows

Search:

Copy Columns  
ClipboardExport Columns  
CSVExport Columns  
ExcelShow / Hide  
Columns

Group Code	Group Name	Group Comments	Num Assets	
CLE	Clearwire Communications	Clearwire Communications	12	 
CLO1	Cloud Connect	Cloud Connect	1141	 
CLO	Cloud Connect High Site	Cloud Connect	1175	 
Etime	Etime	Etime stock		 

## Add Asset Groups

### Add a new Asset Group



**Group Short Code**

**Group Name**

**Group Comments**

Cancel

Add Group

## Asset Types

### Asset Types

Normal

+ Add Type

Refresh

Show 10 Rows







Search:

Copy Columns  
Clipboard

Export Columns  
CSV

Export Columns  
Excel

Show / Hide  
Columns

Type	Comments	Num Assets	
Antenna		1	 
Battery			 
Bracket			 

## Add Asset Types

**Add a new Asset Type** ×

**Type Name**

Type Name

**Type Comments**

Type Comments

Cancel

Add Type

## Asset Register

This is where all the assets are controlled.

## Asset Register

[+ Add](#) [Print](#) [Refresh](#)

All Groups [▼](#) All Manufacturers [▼](#) All Suppliers [▼](#) All Locations [▼](#) All States [▼](#) All Types [▼](#) Normal [▼](#)

Show  Rows

Search: 
[Copy Columns Clipboard](#) [Export Columns CSV](#) [Export Columns Excel](#) [Show / Hide Columns](#)

ID <a href="#">↕</a>	Status <a href="#">↕</a>	Type <a href="#">↕</a>	Asset Details <a href="#">↕</a>	Manufacturer <a href="#">↕</a>	Supplier <a href="#">↕</a>	Location <a href="#">↕</a>	Inv Date <a href="#">↕</a>	<a href="#">↕</a>
WCB06-645-BAA-C-15150101-0813	In Stock	Cabinet	6U Fixed Wall Box	Ubiquiti	Scoop	Cloud Connect Office	2015-12-14	<a href="#">✎</a> <a href="#">📋</a> <a href="#">🗑</a>
UD11515093864	Installed	USB-MICRO Cable	USB-MICRO Cable	Other	Scoop	Bergplaas	2015-11-05	<a href="#">✎</a> <a href="#">📋</a> <a href="#">🗑</a>
UD11515093772	Installed	USB-MICRO Cable	USB-MICRO Cable	Other	Scoop	Lancewood Highsite	2015-11-05	<a href="#">✎</a> <a href="#">📋</a> <a href="#">🗑</a>
UB7EGG00S	Installed	Microwave Dish	Microwave Dish	siae microelettronica	Other	Power	2015-11-01	<a href="#">✎</a> <a href="#">📋</a> <a href="#">🗑</a>

## Add Asset







Add a new Asset

Scanned Tag ID

Scanned Tag ID

Asset Group

Asset Description

Product Title

Asset Type

Purchase Order No

Purchase Order Number

Supplier

Supplier Product Code

Product Code

Supplier Inv No

Invoice Number

Supplier Inv Date

YYYY-MM-DD

Supplier Serial No

Supplier Serial No

MAC Address

MAC Address

Warranty Period

12 Months

Cancel

Add Asset

## Asset Movement

This a summary of all the location changes of the assets.

## Asset Movements

Show  Rows

Search: 





Date	Asset ID	Type	Asset Details	Manufacturer	Supplier	Location	Movement	User	
2016-03-14 14:36:27	44D9E7DA6485	Antenna	Power Beam M5	Ubiquiti	Miro	Glenvale Group PTY Ltd	Location changed to Glenvale Group PTY Ltd Status changed to Installed Comments changed to Justin	Davenport	
2016-03-14 14:36:39	E4111012552002167	Router	Tenda N300 Wireless Router	Tenda	Scoop	Glenvale Group PTY Ltd	Location changed to Glenvale Group PTY Ltd Comments changed to Justin	Davenport	
2016-03-14 14:06:30	44D9E7DA6DED	Antenna	Power Beam M5	Ubiquiti	Miro	Bakkie Stock	Location changed to Bakkie Stock Status changed to Installed Comments changed to Willis	Davenport	

## Asset Details

More details about the asset such as movement history.

## Asset Details

Search (Asset Tag or Serial No)

Asset Details				<a href="#">Edit</a>	<a href="#">Add Blank</a>	<a href="#">Add Similar</a>	<a href="#">Reload</a>
<b>Description</b>	6U Fixed Wall Box	<b>Asset Group</b>	Cloud Connect	<b>Location</b>	Cloud Connect Office	<b>Asset Tag ID</b>	WCB06-645-BAA-C-15150101-0813
<b>Manufacturer</b>	Ubiquiti	<b>Asset Type</b>	Cabinet	<b>Customer</b>	Cloud Connect	<b>Asset Status</b>	In Stock
<b>Mac Address</b>	<b>Comments</b>						

Supplier Details			
<b>Supplier</b>	Scoop	<b>P.O. Number</b>	00
<b>Product Code</b>	6U Fixed Wall Box	<b>Serial No</b>	WCB06-645-BAA-C-15150101-0813
<b>Invoice Number</b>	Sc181098	<b>Invoice Date</b>	2015-12-14
<b>Warranty Period</b>	12 Months	<b>Warranty Expiry Date</b>	2017-00-14

**Documents**
[+ Add](#)

**Notes**
[+ Add](#)

**Pictures**
[+ Add](#)

History	
Date	Change Details
2016-01-07 08:41:05	Asset registered