

Highsite and asset register locations are managed under the asset register setup.

## Adding or editing locations to be used in the asset register and for highsites.

1. Go to Workflow -> Asset Register -> Setup -> Locations

Locations

All Customers Normal **+ Add Location** Refresh

Show 15 Rows Search: [ ] Copy Columns Clipboard Export Columns CSV Export Columns Excel Show / Hide Columns

Customer	Location Name	Location Comments	Location Address	Num Assets	Num Wireless	Num Radius	Num Devices	
Internal Use	Internal		100 Main St, Houston		0	2	2	[edit] [delete]
Internal Use	Internal		100 Main St		26		1	[edit] [delete]
Internal Use	Internal	Internal	100 Main St		0	1	1	[edit] [delete]
Internal Use	Internal		100 Main St		1	0	2	[edit] [delete]

2. Add or edit locations.

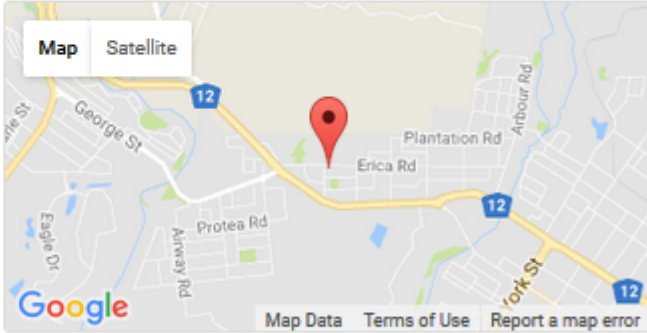
### Edit Location #17

**Location Name**

**Customer Location**

**Location Comments**

**Location Address or GPS Position**

**Map Location**  
  
Drag the marker to mark the exact location on the map.

**GPS Position**

Now these locations can be used as highsite locations as well as asset register locations.

### Using predefined locations in highsites:

1. Go to Devices -> Highsites

Highsites

Normal + Add Highsite Refresh

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Highsite Name	Location	Active Radius Sessions	Active PPP Sessions	Active Wireless Sessions	Active Hotspot Sessions	Num Devices	Users this Month	Billing this Month	Usage this Month	Avg Monthly Billing	Avg Monthly Usage	
Cherryland Road House	Cherryland Road House	2			2	2	3					<span style="border: 1px solid red;">✎</span> <span style="border: 1px solid red;">+</span> <span style="border: 1px solid red;">✖</span>
Cherryland Road House	Cherryland Road House	1	1			1	1					<span style="border: 1px solid red;">✎</span> <span style="border: 1px solid red;">+</span> <span style="border: 1px solid red;">✖</span>

2. Add or edit highsite and choose a predefined location.


**Edit Highsite #7** ✕

Highsite Details Site Owner Details Site Pictures Sales Details Devices

Highsite Name

Highsite Location  Add New

Highsite Comments

Location Map 

GPS Position

Close Save Changes

**Using predefined locations in the asset register:**

1. Go to Workflow -> Asset Register -> Asset Register Functions -> Asset Register

Asset Register

+ Add
Print
Refresh

All Groups | All Manufacturers | All Suppliers | All Locations | All States | All Types | Normal

Show 10 Rows

Search:

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ID	Status	Type	Asset Details	Manufacturer	Supplier	Location	Inv Date	
238523	Installed	Hard Drive	HARD DRIVE 1 TB DESKTOP 64M	Other	Builders Warehouse	Microsoft/Windows	2016-09-30	<span style="border: 1px solid red;">🔍</span> <span style="border: 1px solid red;">🔧</span> <span style="border: 1px solid red;">🗑️</span>
238524	Installed	Hard Drive	HARD DRIVE 1 TB DESKTOP 64M	Other	Builders Warehouse	Microsoft/Windows	2016-09-30	<span style="border: 1px solid red;">🔍</span> <span style="border: 1px solid red;">🔧</span> <span style="border: 1px solid red;">🗑️</span>
238525	Installed	Hard Drive	1TB SEAGATE HARD DRIVE 3.5	WD Purple	Builders Warehouse	Seagate/Seagate	2016-09-19	<span style="border: 1px solid red;">🔍</span> <span style="border: 1px solid red;">🔧</span> <span style="border: 1px solid red;">🗑️</span>
238526	Installed	Hard Drive	1TB SEAGATE HARD DRIVE 3.5"	WD Purple	Builders Warehouse	Seagate/Seagate	2016-09-19	<span style="border: 1px solid red;">🔍</span> <span style="border: 1px solid red;">🔧</span> <span style="border: 1px solid red;">🗑️</span>
238527	Installed	Desktop PC	Genius Slimstar C130	Other	Builders Warehouse	Genius/Asus/HP/Dell/IBM	2016-10-24	<span style="border: 1px solid red;">🔍</span> <span style="border: 1px solid red;">🔧</span> <span style="border: 1px solid red;">🗑️</span>

2. Add or edit assets and choose predefined location.

**Edit Asset #23** ✕

**Supplier** Builders Warehouse ✕

**Supplier Product Code** 123

**Supplier Inv No** 123

**Supplier Inv Date** 2017-01-11

**Supplier Serial No** 123

**MAC Address** MAC Address

**Warranty Period** 12 Months ✕

**Warranty Expiry** 2018-01-11

**Manufacturer** Mikrotik ✕

**Current Location** Testing location ✕

**Assigned to Customer** Training Client ✕

**Current Status** In Transit ✕

Close
Delete
Save Changes